

SOUTH LAKE TAHOE DEMOCRATIC CLUB  
Executive Committee Meeting--FINAL  
Wednesday, July 25, 2018, 5:00 p.m @ Sue's House

Attendees: Sue Chandler, Jodi Dayberry, Nancy Gibson, Allyson Tabor, Mary Lekan, John Friedrich, Diane Verwoest. Absent: Norma Santiago, Frank Riley.

Topics:

1. August 4<sup>th</sup> Community Picnic:

- Special Invitations: Carla Neal, Sue Novasel, Wendy David all confirmed.
- Planning: Sue and Diane will make Costco run on 8/3.
- Set-up: Sue, Diane, Mary, and Allyson will begin set-up at 3 p.m.

Charcoal—Diane: has one bag of leftover charcoal; also, mitts & tongs. Mary will bring what she has and other needed purchases will happen on 8/3.

Plates, plasticware—Sue to provide.

Publicity—Allyson will design flyer and have both the Picnic and Summit reminder go out on MailChimp 1 week prior.

Clean-up—Nancy, et al. (Diane said it was easy last year).

Ice chests/ice--Sue

Other: Jodi will be out of town. Nancy and Jacque will run t-shirt sales and memberships. Sue has the T-shirt supply.

2. Endorsements: Potentially for School Board, City Council/Clerk/Treasurer, STPUD.

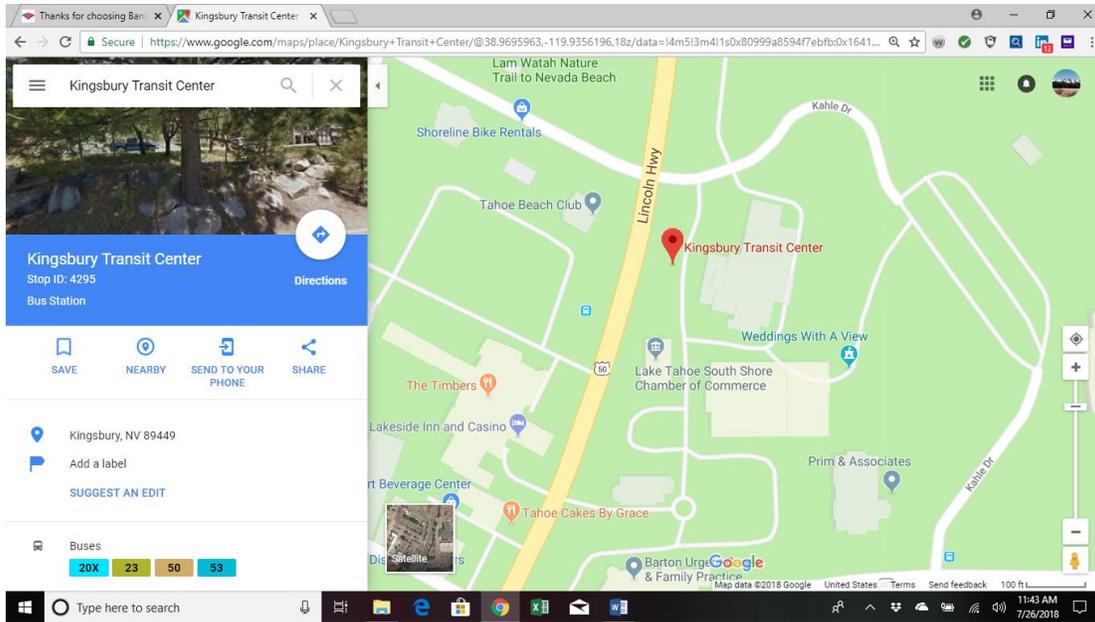
John, along with 6 potential others (Tom Makris, Jeff Joslin, Russ Dahl, Sue Chandler, Allyson Tabor, and Jodi Dayberry) are researching candidates and will pull together pertinent questions using past information shared by Jodi. We can only endorse democrats. For non-partisan positions (of which most of these positions are), we can choose to endorse, state “no endorsement,” or stay quiet. Focus on principles that coincide with those of the SLTDC.

Our target is to have endorsement print materials ready for distribution by end of August. Jodi is out 8/5-20. John is here through August. Sue will contact candidates the week of August 13 to gauge whether or not they want to be endorsed. Interviews will occur after 8/20. John, Sue, and Jodi will determine interview format, questions, timing, etc.

Sue was contacted by Mike Marino who is thinking of running for Lake Tahoe Community College. He'll meet with Sue on 7/31.

3. Community Activities:

- Lake Tahoe Summit: Get the word out (MailChimp reminder). Take bus departing from Kingsbury Transit Center (see map); 8:45 am or from Kings Beach on North Shore. The Kingsbury Transit Center has no address so do the best you can in following the landmarks, below.



Register online and get confirmation tickets. [www.tahoefund.org](http://www.tahoefund.org). Cora Lynn, from Wildlife Center, has offered her table to share.

- The Summit cannot endorse candidates so use discretion in providing materials. We can wear our T-shirts.

- Jessica Morse will attend Summit as well as the Tahoe Fund pre-event dinner on 8/6 (fundraiser for Tahoe Fund with tickets at ~\$500 apiece).

- Tahoe Republican Womens group and area Soroptimists (and others) would like to meet Jessica. This could happen on 8/7 or 8/8. John will check with Mountain Lab on space availability for the afternoon of 8/7 or anytime 8/8. Awaiting time commitment from Jessica.

4. Get Out the Vote Training (GOTV): Conducted by Jacqueline Burns (Jessica Morse field officer for Tahoe Basin—Truckee to Markleeville) on July 31<sup>st</sup> – 5 p.m. @ Sue’s house. The Morse campaign has access to GOTV software called VAN. We can use this so long as we include Jessica in our research. Download minivan7 app. Can be used on smart phones (Sue gave a demonstration).

From Primary experience, prospective voters liked certain features on our hand-out material...mostly issues and recommendations. We’ll need to wait until after Aug 10, since that is the last filing date for local candidates, before we can proceed with GOTV. We can only endorse Democrat candidates or choose “no endorsement.”

Aug 23/Sept 20 Gen Mtgs: We can invite anyone to present which would likely be local candidates.

Sept Candidate Forum, 9/27: Designed as meet & greet. The CCC large multi-purpose room has been reserved. We need to look into a better sound system—maybe through commercial sources (this concern was elevated via comments from Club members following last April’s event).

5. Role Clarification (for now, to cover upcoming absences):

- Primary & Backup Officers:

Jodi will be out of town, per above, and has pressing family needs for the upcoming weeks. Nancy will be backup Treasurer until Jodi's return in late August. Jodi passed along the Treasurer's box and Nancy will return it to Jodi at August General Meeting (8/23).

Should Nancy get enlisted for fire duty, Allyson will cover checking Club mail and making deposits and Nancy will leave the mail key with Sue (Allyson has the second key). Nancy, Allyson, and Sue will make and share scanned deposit slips (or any other financial information) to Jodi and each other to insure record-keeping is consistently managed. Allyson has a copy of the latest Member Database and Nancy can manage adding any newcomers to the Master, virtually. The anticipated IRS information (see below) will also be shared with the Exec Comm as soon as it is received. Nancy will provide interpretation and work with Sue for response.

Nancy collected receipt books from Sue and Jodi and will update the Club's general ledger. Keeping records current will assist with year-end 990-e filing.

6. Recent IRS Correspondence: Jamie Heitbrink, from IRS, contacted Sue regarding documentation of our Club's official creation and adoption of bylaws. Nancy followed up and discussed Aug/Sep, 2016, meeting minutes that determined this official date to be Sep 15, 2016. Nancy will fax declaration statement to Ms. Heitbrink who also said we are to expect a letter soon that spells out the do's and don'ts of 501(c)(4) organizations including the need to track expenses and time incurred in various activities. Generally speaking, Ms. Heitbrink specified 60+% to social welfare activities and 40-% to direct or indirect political activities. Future tracking will be required to retain our tax-exempt status. Sue will look into our past filings and develop a calendar of past activities. The following are items that would fit well into the above 60+%.

Other Community Activities (addenda to June 7 EC notes):

- Packing food bags for needy kids
- Working with Bread & Broth
- Support to Warm Room
- Working on Tahoe Cleanup
- Coats and Boots (and Gloves) for kids
- Back to school supplies/art supplies
- Scholastic Book Drive
- Free dinner for outreach to Family Resource Center (check with Tere)

New Business – Allyson: Has done intense research on electronic payment methods and vendors. Leaning toward Pay Pal that can include local "reader" to accept credit/debit cards. Cost is 2.9% plus 30 cents/transaction. IATS is similar (2.49%) and requires \$125 annual fee. Assessing two additional. She'll also check with VENMO. Allyson will refine top 3 to make recommendation to the Exec Comm for decision.

We will resume monthly Happy Hour in September.

Meeting adjourned at 7:25 p.m.